

Kilpeck Parish Council

Minutes of an Ordinary Meeting of Kilpeck Parish Council held in The Kilpeck Village Hall on Monday 13th March 2023

No KPC/MW/189

Councillors Present

Councillor Mrs J Davies Chairman
Councillor Mr M Parsons Vice-Chairman
Councillor Mr N Eynon
Councillor Mr D Howie
Councillor Mr D Roden {Lengthsman/Contractor}
Councillor Mr G Statham
Councillor Mrs B Wood

Clerk Mr M Walker

Also Present

One further member of the public

The Ordinary Meeting of the Parish Council was formally opened by the Chairman at 7.00pm

1.0 Apologies for Absence

Apologies were received and accepted from Councillor Mr D Thompson, Ward Councillor Mrs Christy Bolderson and

*Councillor Mrs M Lloyd,

{*see Minutes of the Ordinary Parish Council Meeting No **KPC/MW/174** held on Monday 13th September 2021 }

Mr James Howell Locality Steward and Police Representatives not present

2.0 Declarations of Interest & Dispensations

2.1 To receive any declarations of interest in agenda items from Councillors.

Declarations of Interest were made by Councillor Mr M Parsons Vice-Chairman, Councillor Mr N Eynon, Councillor Mr D Howie and Councillor Mr G Statham all reference Planning Item 10.0

2.2 To consider any written applications for dispensation.

No new written applications received.

3.0 Minutes

The Minutes of the Ordinary Parish Council Meeting No **KPC/MW/188** held on Monday 13th February 2023 were unanimously confirmed as a true record and signed by the Chairman, with a deletion at Item 8.0 of

“The owner has stated that he will cover any maintenance costs e.g. batteries, adult / child pads etc.”

4.0 Pontrilas Sawmills

Pontrilas Sawmills Director to attend

Not present due to being ill but to attend the next Parish Council Meeting

Issues:- lighting on Weigh Bridge require dipping down 90°, curbs, pull-ins

5.0 Financial Matters

5.1 Receipts

1/3 share of Moneysoft Programme

£52.00

from Abbeydore & Bacton Group Parish Council

Paying in reference 500151



5.2 Invoices for Payment

Herefordshire Association of Local Councils (HALC) Invoice Number H1696 £544.25
1st April 2023 – 31st March 2024

Cheque 001080

Kilpeck & District Village Hall Invoice Number 128 £25.00
Hall Hire 13th February 2023 2 hours @ £12.50 per hour

Cheque 001081

Clerk's Salary March 2023 £675.79

Mileage £14.18

Postage £1.45

Tax £115.20 NIC £0.00

Nett Pay £576.22

Cheque 001082

HMRC 4th ¼ January February March £345.60

Cheque 001083

{to be paid 31st March 2023}

Money Soft Invoice 6th March 2023 £187.20

Cheque 001084

{reimbursement to Parish Clerk – authorised to pay by private Credit Card}

All payments **Unanimously** approved by the Parish Council

Proposed by Councillor Mr M Parsons Vice-Chairman and Seconded by Councillor Mr G Statham

5.3 Bank Balances as per statements

@ 3rd March 2023 Bank Statement Treasurers Account No 11 £5,833.65

@ 3rd March 2023 Business Bank Instant-Savings Account No S11 £29,535.46

Bank reconciliation signed by the Chairman for both accounts

6.0 Highways & Public Rights of Way Issues

To receive any new General Highway or Public Rights of Way issues

Locks Garage signs and lights

Bus Stop very muddy at Pontrilas Sawmills

Security lights still dazzle drivers

A465 breaking up

Potholes cannot be seen in the dark

7.0 Defibrillator & Heartstart Course

Update on installation of additional Defibrillator & Cabinet & agree provisional dates for training

Cabinet and defibrillator not yet fitted

When installed defibrillator course to be arranged at Kilpeck Village Hall maybe joint with
Kentchurch Parish Council and also involve the Police

8.0 Reports

8.1 Kilpeck Village Hall

Disabled toilet is being updated but not quite finished

Commemorative Bench for Nadia Hodsmen to be delivered Thursday or Friday,
position to be in front of the Village Hall

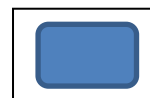
Whitfield representative to attend the Village Hall Committee Meeting and will join in with
King Charles III Celebrations in May

2 screens are being donated for photographic displays see Item 11.0

8.1a) To discuss fencing part of Village Hall field

The Parish Council resolved to allocate £1,000.00 towards part fencing the Village Hall Field.

Councillor Mr N Eynon to organise works



8.2 Ward Councillor Mrs Christy Bolderson

Ward Councillor Mrs Christy Bolderson not present and no report available due to “Pre-election period for officers 6th March – 4th May 2023”

As public servants we are not permitted to be involved in activity which could call into question your political impartiality.

Further during the pre-election period the council public resources cannot be used for political purposes. The council retains its responsibilities during the pre-election period, therefore, essential business must continue.

However, the council cannot publish or arrange for the publication of, any material which, in whole or in part, appears to be designed to affect public support for a political party.

You should not publish on controversial issues, or report views, or proposals, in such a way that identifies them with any individual councillors or groups of councillors.

You should not issue any publicity that seeks to influence voters.

8.3 Locality Steward Mr James Howell

All reports sent by email to Parish Councillors

8.4 Lengthsman Report / Drainage Grant works / New 5 year Lengthsman Grant Contract

The Parish Council nominated Councillor Mr N Eynon to liaise with Dave Roden.

The 5 Year Lengthsman Contract with Balfour Beatty had been signed.

Job 10 had been completed, Job 9 to be left for the time being

9.0 Public Question Time

Designated maximum period of **10 minutes** to accommodate members of the public who may wish to either raise issues or ask the Parish Council questions

No matters raised

10.0 Planning Application

10.1 Planning Application 230357 Land at Wormbridge (both sides of A465) North of the Abbeydore Road Hybrid planning application; Outline with all matters included except landscaping, for 70 new dwellings, new flexible workspace (Class E) and replacement childcare facility.

Full Planning for the change of use of existing schoolhouse to residential and change of use of existing dwelling to a community facility (Class E, F1, and F2) and associated infrastructure

Proposed by Councillor Mr N Eynon and Seconded by Councillor Mr M Parsons Vice-Chairman

Whitfield Estate are holding an Open Day on Monday 15th May 2023

Kilpeck Parish Council considered Planning Consultation No 230357 Land at Wormbridge at their meeting held on the 13th March 2023.

The Parish Council resolved unanimously to support the application with the proviso that the following issues be addressed.

- 1) *The creation of a pedestrian footway from the A465 on the C1212 to the new development site be included*
- 2) *A 30mph limit zone be created on the C1212 prior to the development entrance*
- 3) *The C1212 splay onto the A465 requires re-designing due to an issue for either large commercial or agricultural vehicles attempting to enter the junction from the South.*

If there is a vehicle waiting to exit the C1212 onto the A465 the splay is not wide enough to allow for large vehicles to enter, which creates the situation of a large vehicle stationary on the A465 waiting to enter the C1212 which in turn obstructs the visibility to the South for the exiting vehicle.

- 4) *The culvert under the C1212 near the junction with the A465 requires upgrading as it already floods during wet weather and the additional development site runoff will only increase the volume of water through this system.*
- 5) *The proposed commercial site development surface water runoff, feeds into a drainage system which passes through the Wormbridge Church area, a survey should be undertaken to make sure that Wormbridge Church is not put at any risk from the additional water runoff.*

Malcolm Walker Clerk to Kilpeck Parish Council



10.2 Planning Application 230499 Howton Court Pontrilas Hereford HR2 0BG

Proposed change of use and extension of grain store to create indoor swimming pool for private use, construction of a detached garage with annexe above, change of use of land to enlarge domestic curtilage and new driveway

Submitting a general comment

03 Planning Consultation ~No 230499.pdf

FS-CASE-500214314

Reference Planning Consultation No. 230499 Howton Court, Pontrilas HR2 0BG

The consultation was received after the publication of their March meeting agenda so was not formally considered at that meeting.

However all Parish Councillors were made aware of the application and no negative issues were raised.

Sincerely Malcolm Walker Clerk to Kilpeck Parish Council

11.0 Parish History

To consider process to collate local historical information

70 years of photographs etc. required of the area.

Process on-going

12.0 Parish Council Email Address

To consider options for the Parish Council to have a **.gov.uk** email address

The Parish Council resolved for the Clerk to obtain more information

Proposed by Councillor Mr M Parsons Vice-Chairman

Agenda item for the next full Parish Council Meeting

13.0 Information Sheet (Not covered by an agenda item and for information only)

19th December 2022 Application No 223808 Bramleys 1, Priory Orchard Kilpeck Hereford HR2 9DZ

Proposed extension over single storey area to provide additional bedroom and ensuite
Full Householder

Application Granted 3rd February 2023

18th May 2022 Application No 221543 The Sawmills Log Handling Building Pontrilas, Hereford

Proposed extension of existing hardwood mill to accommodate new replacement
bandsaw and ancillary associated equipment

Application Still Valid

3rd January 2023

Application No 224041 Stables Cottage Wormbridge Hereford HR2 9DH

Proposed ground floor extension

Listed Building Consent

Application Still Valid

6th January 2023

Application No 224088 Unit 8 Wormbridge Court Hereford HR2 9DH

Proposed works to an area of paddock adjoining the yard to be surfaced with
a layer of natural compacted stone with a permeable surface, in order to provide additional
yard/storage space for general building materials, machinery and equipment

Planning Permission

Application Still Valid

Correspondence

31st January 2023

Herefordshire Council

Notification of Voter ID at Polling Stations – Letter + Booklets

February 2023

Herefordshire Association of Local Councils (HALC)

Information Corner 20th February 2023

3rd March 2023

Letter to Sunderlands

Reference Annual Agreement with increase negotiated for Field Rent

West Mercia Police Community Charter - Parish Contact Contract to remain as presented



14.0 Agenda of the Next Meeting

Items to be included at the next Parish Council Meeting

Update on fencing around part Village Hall Field

Parish Council Email Address update

Pontrilas Sawmills

Update from Village Hall Committee reference Filing Cabinet

Gateway through Kilpeck Village

Coronation Tea arrangements

15.0 Date, Time and Venue of Next Meeting

The next Meeting will be the Ordinary Meeting of the Parish Council on

MONDAY 17th April 2023 to be held in Kilpeck Village Hall and is due to commence **at 7.00pm.**

Meeting declared closed at 8.25pm

Signed..........

Parish Council Chairman Councillor Mrs Joyce Davies

Date 17th April 2023